

State of Connecticut
State Code of Ethics / Student Employment Handbook
Acknowledgement of Receipt

I, _____ (*print name*), have received a copy of the State Ethic Commission's Guide to the Code of Ethics for Public Officials and State Employees and the Ethics Statement for Southern Connecticut State University. I understand and agree that, as a public employee, I must use my best efforts to comply with the standards set forth within.

I, _____ (*print name*), acknowledge that I have read and understood the Student Employment Handbook.

I understand that I am an employee at will and that student work is temporary and can be terminated at any time.

I understand that if I am academically or otherwise dismissed from the University I must stop working immediately upon being notified of the dismissal.

I understand that I am expected to give two weeks' notice prior to resigning my position as a Student Worker.

I understand that when classes are in session I cannot work more than 20 works per week, during recess I cannot work more than 40 hours per week. At no time can I work more than 8 hours per day.

Signature

Date