



TO: All Prospective Bidders

FROM: Cynthia Shea-Luzik – Manager, Procurement Services

DATE: 4/27/2022

RE: ADDENDUM #3 RFP 22-SCSU-06 – Landscaping Services

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Answers to Questions:

**Q1. Historically, how much mulch was used for an annual contract:**

A1. The University does not require a certain amount of mulch be used; the amount is left up to the Contractor. Contractors shall be responsible for mulching the areas requested by the University including the North Campus pathways behind Jess Dow Field.

**Q2. Up to what height is the Contractor responsible for before it would be considered arborist work?**

A2. The Contractor shall be responsible for tree cutting up to fifteen (15) feet. Above that, would be considered arborist work.

**Q3. If the Contractor doesn't have the CT licenses for pesticides but the subcontractor does, is that ok?**

A3. Yes. The company who has the license must be the ones to apply any pesticides.

**Q4. Can the previous RFP for this work be made available to us for reference?**

A4. The current contract was provided in Addendum #1. The Scope of Work from the previous RFP to this one is the same.

**Q5. Can you include the sign-in sheet from the pre-bid meeting?**

A5. See attached.

**Q6. In the Addendum released on 4/7/22, the pricing schedule from 2015 was listed. In the current contract, and this 2022 bid, there is a clause to renegotiate price each year. Is the 2015 price schedule listed in the addendum, the actual pricing schedule that is being used in 2022?**

A6. There is an escalation clause in the current contract however, pricing has remained the same.

**Q7. We were told in the pre-bid meeting that there are specific areas we are not allowed to use loud equipment and apply pesticides. While walking through campus, the current vendor was applying fertilizer and crabgrass preventer with people around. Can you please confirm whether the Contractor is or is not allowed to fertilize these areas during high student traffic hours?**

A7. Yes, if it is scheduled to start early in the morning.

**Q8. Where is the current approved dumpsite for SCSU? Are there fees to dump at this site? Can the goose droppings be dumped there as well?**

A8. There is no dumping on SCSU's property. Removal and dumping would be the responsibility of the Contractor.

**Q9. Spring Clean-up – We noticed on the walk through that the campus uses sand during the winter. Who is responsible for removing the sand from the campus? Is this an additional charge? Plow damage, is this an additional charge or will the plowing contractor repair the damage?**

A9. Sweeping of any winter materials and repairs of damages will be addressed by SCSU.

**Q10. Irrigation:**

<b>How many Controllers/Systems?</b>	<b>15</b>
<b>Manufacturer of Controllers?</b>	<b>Hunter</b>
<b>Zones per Controller/System?</b>	<b>7 units – 48 units; will vary per unit</b>
<b>Locations of Controllers?</b>	<b>Various locations throughout buildings</b>
<b>Locations of Backflows and Mainline Valves?</b>	<b>Depends on the location of the main water line</b>
<b>As builds for each irrigation system?</b>	<b>Specs will be provided to the awarded contractor.</b>

A10. Answers in **RED**.

**Q11. Maps:**

**Map for mulch beds we would be responsible for? I there a historic mulch quantity that has been used yearly? Map for mowing areas we would be responsible for? When walking the campus on our own today, we noticed the current Contractor working in an area that was not mentioned to us on the walkthrough. Map for annual flower areas we would be responsible for? Quantities and varieties used historically? Map for Flight Control/Goose dropping pick up areas we would be responsible for? What equipment is being used to sweep the goose dropping currently?**

A11. The map attached is currently the best map available. SCSU is working on larger maps to show planted trees and plant beds for all specified areas on campus. Mowing areas for the contractor and SCSU staff will be outlined as well. The University will work with the awarded Contractor to insure








Annual flowers will be handled by the contractor. We have used Inpatients 10 inch pots, red and white and mums for designated areas.

SCSU will address the goose droppings and decide if Flight Control is required. The contractor would be responsible for the application.








**Pre-Bid Attendance Sheet**

Bid No. SBE-22-SCSU-06

Project Name: Landscaping Services

Company Name & Address	Signature	Printed Name	Phone No.	E-Mail Address	DAS Certified Y/N	ID
Love Your Home LLC 106 Colloden Rd Stamford CT		Mark Lokuta	203 538 7533	mark@loveyourhome.com		
TRUGREEN 89 OLD FORGE RD Rocky Hill, CT		Angelo Marchetti	860- 557- 8737	angelamarchetti@trugreen mail.com		
Greenway Property Service 95 Elmcroft Rd Stamford, CT 06902		Anthony Grant	(914) 830-9251	Anthony.Grant@Greenway PS.com		
Central CT Services LLC 440 Middlefield St Unit 3 Middletown CT 06457		Patricia Phillippe	860 250- 5229	centralctservicesllc@gmail.com patcentralctservicesllc@gmail.com		
Eastern Land Management		Josh Thermer	203 564 0633	jthermer@easternland.com		
Perco		Lew D'Amico	203 - 410-7038	lewd@cam100@perco.net		
Executive Landscaping		Michael Annunzio Jr.	203 410 5231	mitca@executive Landscap; biz	ou file	

Pre-bid Attendance Sheet

Company Name & Address	Signature	Printed Name	Phone No.	E-Mail Address	DAS Certified Y/N	ID
E.A. Quinn Landscaping AND CONCRETE ST. G. 06117		Scott Pinney	860 533 0115	scott@equinn.com	Y	
DIAMOND LANDSCAPES 15 ISLAND BROOK AVE 06117 BT		DONALD DIRES	203 334 4744	don@diamondlandscapes.com		
D+D Enterprises 21 Strnad Rd Lisbon, CT 06357		David M. Benoit	860 617 3753	ddenterprises@comcast.net		
DHD enterprises 21 Strnad Rd Lisbon CT 06351		Brian A. Pelletier	860-617 -9407	ddenterprise@comcast.net		
F.O.		Richard Caswell		CaswellR1@Southwest.edu		
FO		JEFF Payne	203 675 5141	PayneJ3@Southwest.edu		
PureSpring S&SU			2-5720			



### East Campus

- 1 Facilities Operations (FO)
- 2 Nursing Classroom Building (NU)
- 3 Davis Hall (DA)
- 4 Fitch Street Garage (FSG)  
(Faculty, Staff, Commuter Students, Graduate Students, Visitors)
- 5 Pelz Gymnasium (PE)
- 6 Academic Science and Laboratory Building (ASL)
- 7 Jennings Hall (JE)
- 8 Morrill Hall (MO)
- 9 Classroom Building 8 (TE8)
- 10 School of Business (SB)
- 11 Engleman Hall (EN)
- 12 Buley Library (BU)
- 13 Lyman Center (LY)
- 14 Earl Hall (EA)
- 15 Adanti Student Center (ASC)

### West Campus




- 16 Connecticut Hall (CO) - Food Service
- 17 Schwartz Hall (SZ) - Residence Hall and Housing Office
- 18 Ethnic Heritage Center (ST)
- 19 Alumni House (AH)
- 20 Lang House (LA) - Department of Social Work
- 21 Orlando House (OR) - Department of Public Health
- 22 Brownell Hall (BR) - Residence Hall
- 23 Farnham Hall (FH) - Residence Hall
- 24 Wilkinson Hall (WI) - Residence Hall
- 25 Chase Hall (CH) - Residence Hall
- 26 West Campus Garage (WCG)  
(Commuter, Residence Hall, and Graduate Students)
- 27 Hickerson Hall (HI) - Residence Hall
- 28 Neff Hall (NE) - Residence Hall
- 29 West Campus Residence Complex (WC)
- 30 University Police and Granoff Student Health Center (GR)
- 31 Office Building 1 (OB1)
- 32 Temporary Building 6 (TE6)

### North Campus

- 33 Energy Center (EC)
- 34 Moore Field House (MFH)
- 35 Wintergreen Building (WT)
- 36 Jess Dow Field (JDF)
- 37 North Campus Residence Complex (NC)
- 38 Wintergreen Avenue Garage (WTG)  
(Faculty, Staff, Residence Hall and Commuter Students, Graduate Students, Visitors)

### Parking Information:

Cars regularly parked on campus must display a current SCSU Parking Permit. Visitors to the campus must obtain a visitor pass at the University Police Department prior to parking. Specific instructions are contained in the Campus Parking and Traffic Regulations.

- P-0 Faculty and Staff Parking
- P-0 Commuter Students Parking
- P-0 Residence Hall Students Parking
- P-0 Graduate Student Parking
- ★ Graduate Student Parking after 4:30 p.m.
-  Shuttle Bus Stop
-  Municipal Bus Stop
-  Emergency Phone