



A Guide for Students, Faculty, Family, and Friends

Thursday, May 21, 2020 • 2 p.m. and 7 p.m.

John Lyman Center for the Performing Arts • 501 Crescent Street • New Haven, CT 06515

SouthernCT.edu/commencement/graduate

- The university will hold its spring graduate commencement in the John Lyman Center for the Performing Arts for students receiving Master's Degrees, Sixth Year Professional Diplomas, and Doctoral Degrees. Located on campus, the center can seat up to 1,200 guests. The center is wheelchair-accessible and will provide services for guests with disabilities.
- The afternoon ceremony for the College of Arts and Sciences, and the College of Health and Human Services will begin at 2 p.m. The evening ceremony for the School of Business and the College of Education, including Library and Information Science, will begin at 7 p.m.
- All guests are required to have a ticket to gain entrance to the ceremony. Tickets will be distributed to students in person from the Dean's Office in the School of Graduate and Professional Studies in Buley Library, 4th Floor – Suite 444. It is anticipated that each candidate will receive a maximum of four (4) guest tickets. If you do not need all four (4) tickets, please leave them so that others may use them.
- All guest seating is unreserved general admission.
- The ceremony will be streamed live to the University website at: SouthernCT.edu/commencement/graduate

PARTICIPATION ELIGIBILITY

- Students eligible to participate in commencement must have completed their degree or diploma requirements in the Fall 2019 or Spring 2020 semesters. Students who are completing the final six (6) credits of coursework towards their degree during the Summer Session 2020 are also eligible to participate in graduate commencement.

GUEST TICKET DISTRIBUTION SCHEDULE

- **Monday, April 20 – Thursday, April 23**
8:30 a.m. to 7 p.m. – Buley Library, 4th Floor – Suite 444.
- **Friday, April 24**
8:30 a.m. to 4 p.m. – Buley Library, 4th Floor – Suite 444.
- **Monday, April 27**
8:30 a.m. to 7 p.m. – Buley Library, 4th Floor – Suite 444.
- Eligible students participating in Commencement must pick up their guest tickets by April 27.
- If additional tickets are available, students who request additional tickets will be notified by email regarding the distribution date.

ACADEMIC REGALIA

- Candidates for Graduate Degrees and Sixth Year Diplomas must wear appropriate academic regalia. Master's and Doctoral Degree students wear cap, tassel, gown, and hood. Sixth Year Diploma students wear

cap, tassel, gown, hood, and stole. Regalia can be purchased through the campus Barnes and Noble bookstore, located in the lower level of the Adanti Student Center.

- Sixth Year Diploma candidates may wear the master's level academic regalia they wore at previous graduate level commencements, but they still need to purchase the special Sixth Year Diploma stole. Students who are not attired in the appropriate academic regalia will not be allowed to participate in the commencement ceremony. Please contact the bookstore at (203) 392-5270 for more information about how to order regalia.
- Academic regalia must be purchased at least 3 weeks (April 30) in advance of the commencement ceremony. Regalia will not be available for purchase the day of commencement.
- Faculty needing regalia must make their rental request to the bookstore no later than Friday, April 24.

PARKING AND CHECK-IN

- Ample parking is available in the lots and garages on campus. Here is a link to the campus map for locations: SouthernCT.edu/about/visit
- All students are asked to arrive at the assembly area in the Engleman Hall Rotunda no later than 12:30 p.m. for the afternoon ceremony and 5:30 p.m. for the evening ceremony to check in and receive a name card.
- Ticketed guests will enter Lyman Center through the front entrance. Guests are asked not to visit the graduate assembly area.
- Audience seating in Lyman Center for the afternoon and evening ceremonies begin at 1 p.m. and 6 p.m. respectively.

GRADUATE PROCESSION ASSEMBLY

- Graduates are asked to move immediately to the check-in area in Engleman Hall Rotunda to receive a line-up card for the academic procession. There will be a line position number on the card indicating where you will be in the procession. Candidates should not go to Lyman Center before the event.
- Commencement marshals will direct candidates to their respective schools or colleges for line placement. The commencement reader card will enable the school marshals to assist in lining up candidates correctly.
- Please note that personal items such as handbags and cameras should be left with your guests and may not be brought to the assembly area.





- Hooding and non-hooding faculty assemble in the Engleman basement to process into the auditorium. All other faculty members assemble near the Kendall Drama Lab no later than 1:30 p.m. for the afternoon ceremony and 6:30 p.m. for the evening ceremony.

ACADEMIC PROCESSION AND CEREMONY

- All students must be in line no later than 1:30 p.m. (afternoon ceremony) and 6:30 p.m. (evening ceremony), so that the academic procession can begin promptly. The afternoon ceremony will begin at 2 p.m. and the evening ceremony will begin at 7 p.m. Each ceremony will last approximately one and a half hours.
- Master's and Doctoral Degree candidates wear their caps, tassels, and gowns in the procession, but carry their hoods over their right arm for the procession. The hood will be invested on you when you are called on stage during the ceremony.
- Sixth Year Diploma candidates wear their caps, tassels, gowns, and hoods in the procession, but carry their stoles over their right arm for the procession. The stole will be invested on you when you are called on stage during the ceremony.
- As you line up for the procession, you should have your reader card. If your name is difficult to pronounce, print it phonetically (example: John P. Sobolesky = "So-ba-LES-ski"). This will help us pronounce your name correctly as you walk across the stage to receive your diploma.
- Degree candidates within the following schools/programs will line up for the afternoon procession (2 p.m.) as follows:

College of Arts and Sciences

M.S. in Applied Physics	M.S. in Environmental Education
M.A. in Art Education	M.A. in History
M.S. in Bilingual Education/TESOL	M.S. in Mathematical Education
M.S. in Biology	M.S. in Political Science
M.S. in Chemistry	M.A. in Psychology
M.S. in Computer Science	M.A. in Romance Languages
M.F.A. in Creative Writing	M.S. in Sociology
M.A. or M.S. in English	M.A. in Women's and Gender Studies

College of Health and Human Services

M.S. in Communication Disorders	M.S. in School Health Education
M.S. in Exercise Science	M.S. in Social Work
M.F.T. in Marriage and Family Therapy	M.S. in Sport and Entertainment Management
M.S.N. in Nursing	Ed.D. in Nursing Education
M.S. in Public Health	Doctorate of Social Work
M.S. in Recreation and Leisure Studies	

- Degree candidates within the following programs in their respective school/college will line up for the evening procession (7 p.m.) as follows:

School of Business

Master of Business Administration

College of Education

Educational Leadership:

- 6th year diploma in Educational Leadership
- Ed.D. in Educational Leadership

Special Education and Reading:

- M.S. in Special Education
- 6th year in Special Education – Assistive Technology
- 6th year in Special Education – Applied Behavioral Analysis

Curriculum and Learning:

- M.S. in Education
- M.S. in Reading – Remedial Reading and Language Arts
- M.A. in Teaching
- 6th year diploma in Education Classroom Teacher Specialist
- 6th year diploma in Reading and Language Arts Consultant

Information and Library Science

- M.S. in Library and Information Science

Counseling and School Psychology

- M.S. in Clinical Mental Health Counseling
- M.S. in School Counseling
- M.S. in School Psychology
- 6th year diploma in School Counseling
- 6th year diploma in School Psychology

PRESENTATION OF DIPLOMAS

- You will receive your diploma by school/college. Your dean will ask you to stand at the appropriate time in the ceremony. You will then be asked to come forward to receive your diploma jacket on stage. The university has arranged for a private professional photographer to take photographs of you receiving your diploma jacket on stage. The photographer's website is commencementphotos.com. The photographer will contact students before the ceremony about these photographs.
- Guests will not be allowed to take photographs near the stage or in the graduate seating area.
- Out of respect for your classmates, you must return to your seat after receiving your degree and remain there until all graduates have received their degrees.

COMMENCEMENT DECORUM

- Past classes have established a tradition of dignified behavior befitting an academic event as important as commencement. We ask that you please continue this tradition and invite you to participate in commencement with the understanding that the university will not tolerate disruptive behavior. Remember, the relatives of students and friends of the university attend this ceremony. It is up to you to make a positive lasting impression.
- To maintain the dignity of the ceremony, students are asked not to affix large messages to either their caps or gowns. The faculty marshals will ask that you remove any such message before you will be allowed to march in the procession.
- For your own safety, and the safety of people sitting near you, do not stand on chairs during the ceremony. Out of respect for the graduates, you are asked to remain seated until everyone has received his or her degree and marched out of the theater at the end of the ceremony. Students who have chosen to participate in the ceremony will not be allowed to leave early.
- Do not bring alcoholic beverages or food to commencement. Refreshments will be provided.

MEMORABILIA/GIFTS

- Student organizations and the university bookstore will be on site offering students and their guests the opportunity to purchase flowers and other merchandise. Please consider supporting their efforts, as proceeds from sales benefit student clubs. Please note that helium balloons are not permitted in the Lyman Center.