Elementary/Special Education Collaborative Recommendation Form

The individual identified below is applying for acceptance into the School of Education at Southern Connecticut State University. This requires letters of recommendation from professionals able to testify to the individual’s suitability for admission to a teacher preparation program. Letters of recommendation need to be accompanied by this completed rating form.

Please complete this rating form and include it with your letter of recommendation, which should more fully elaborate upon your ratings of this applicant and any other relevant matters.

Mail your letter and form to:
Department of Curriculum & Learning
Davis Hall, Rm. 116
Southern Connecticut State University
501 Crescent Street
New Haven, CT 06515

Applicant Name: __________________________ Certification Area: __________________________

I hereby waive my right of access under the Family Education Rights and Privacy Act of 1974 to specific and composite letters of recommendation:

Applicant’s Signature: __________________________ Date: __________________________

How long and in what capacity have you known the applicant?

Please rate the above named applicant relative to other individuals you have known in a similar capacity:

<table>
<thead>
<tr>
<th>Intellectual Curiosity</th>
<th>Excellent</th>
<th>Good</th>
<th>Poor</th>
<th>No Information</th>
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<tr>
<td>If unable to report, calls supervisor promptly</td>
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<td>Works and relates well to others</td>
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<td>Performs assignments effectively</td>
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<td>Ability to analyze a problem and formulate a solution</td>
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<td>Asks questions when in doubt</td>
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<td>Approaches assignment with seriousness</td>
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<td>Exhibits interest and enthusiasm</td>
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<td>Accepts supervision in positive fashion</td>
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<td>Learns from every experience</td>
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Revised 11/11/2016
<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th>Good</th>
<th>Poor</th>
<th>No Information</th>
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<td>Expresses opinions and disagreements in a mature manner</td>
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<td>Is flexible with changes</td>
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<td>Seeks opportunities to improve</td>
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<td>Demonstrates sensitivity to diversity of individuals</td>
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<td>Maintains confidentiality when required</td>
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<td>Accepts responsibility with commitment</td>
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<td>Demonstrates attitudes and dispositions relevant to pursuit of teaching</td>
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<td>Communicates effectively: oral</td>
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<td>Communicates effectively: written</td>
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Additional Comments:

_______________________________________
_______________________________________

Recommender’s Signature | Print Name

_______________________________________
Recommender’s Address | City | State/Zip Code

_______________________________________
Phone | Title/Position

Revised 11/11/2016