**School of Education**

**Recommendation Form**

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| The individual identified below is applying for acceptance into the School of Education at Southern Connecticut State University. This requires letters of recommendation from professionals able to testify to the individual’s suitability for admission to a teacher preparation program. Letters of recommendation need to be accompanied by this completed rating form.  **Please complete this rating form and include it with your letter of recommendation, which should more fully elaborate upon your ratings of this applicant and any other relevant matters.**  Mail your letter and form to:  Dr. Klay Kruczek  Mathematics Department, Engleman D113  Southern Connecticut State University  501 Crescent Street  New Haven, CT 06515 |

Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Certification Area: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- |
| I hereby waive my right of access under the Family Education Rights and Privacy Act of 1974 to specific and composite letters of recommendation:  Applicant’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

How long and in what capacity have you known the applicant?

Please rate the above named applicant relative to other individuals you have known in a similar capacity:

**Excellent Good Poor No Information**

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| --- | --- | --- | --- | --- |
| Intellectual Curiosity |  |  |  |  |
| If unable to report, calls supervisor promptly |  |  |  |  |
| Works and relates well to others |  |  |  |  |
| Performs assignments effectively |  |  |  |  |
| Ability to analyze a problem and formulate a solution |  |  |  |  |
| Asks questions when in doubt |  |  |  |  |
| Approaches assignment with seriousness |  |  |  |  |
| Exhibits interest and enthusiasm |  |  |  |  |
| Accepts supervision in positive fashion |  |  |  |  |
| Learns from every experience |  |  |  |  |

**Excellent Good Poor No Information**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Expresses opinions and disagreements in a mature manner |  |  |  |  |
| Is flexible with changes |  |  |  |  |
| Seeks opportunities to improve |  |  |  |  |
| Demonstrates sensitivity to diversity of individuals |  |  |  |  |
| Maintains confidentiality when required |  |  |  |  |
| Accepts responsibility with commitment |  |  |  |  |
| Demonstrates attitudes and dispositions relevant to pursuit of teaching |  |  |  |  |
| Communicates effectively: oral |  |  |  |  |
| Communicates effectively: written |  |  |  |  |

Additional Comments:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Recommender’s Signature Print Name

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Recommender’s Address City State/Zip Code

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Title/Position