



Leave of Absence Fee Waiver*

First Name of Student

Last Name of Student

Street Address

City

State

Zip Code

Contact Phone Number

Semester(s) for which you are requesting a fee waiver

Year (YYYY)

Student I.D. Number

Fall

Spring

Under special circumstances, students who are approved for a Leave of Absence may request a fee waiver. The Dean of Graduate Studies, Research, and Innovation may authorize a waiver provided the request and supporting documentation is received before the end of the semester.

Reason for Waiver Request**:

- Medical reasons (**please provide supporting documentation from your medical professional**)
- A required course was canceled by the University or the department is not offering a course needed for degree progression this semester (**please provide supporting documentation from the department**)
- Other extenuating circumstance (**please provide supporting documentation**)

Student's Signature

Date (mm/dd/yyyy)

***Please note:** Students must also fill out the Leave of Absence form in order to be reviewed and granted the fee waiver. Leave of Absence forms are submitted to the Registrar's office.

**** Failure to submit supporting documentation will result in delay in processing.**

Below for Graduate School Use Only

Waiver Status:

Granted: Denied:

Graduate School Official's Signature

Date (mm/dd/yyyy)