

Attendance Reporting: Early College

Overview

SCSU requires all Early College faculty to verify their rosters to confirm that all students listed have started attending your course. This is an important step to confirm each student's enrollment in your Early College course; this begins their official academic record at the university.

Log In

- Go to <https://login.southernct.edu>
- Select Banner Faculty/Advisor
- *Note: Google Chrome is the recommended browser.*

Open Attendance Roster

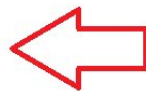
- Select Faculty Attendance Entry
- Click View Students

Term	CRN	Subject	Course	Section	Title	Enrolled	
202240	41687	ANT	214	01	American Tongues: Politics of	1	View Students

Record Student Attendance

- Mark Attended: students who are participating in the early college course.
- Mark Never Attended: students who are not participating in the early college course.

Photo	Full Name	ID	Attendance
	Otus Demmi	XXXX1316	<input type="radio"/>



ATTENDED, click once.



NEVER ATTENDED, click twice.

- Save (once all students are marked).
- Repeat for each course.

Important

- Students reported as 'Never Attended' will be dropped from the early college roster; this course will not appear on their SCSU transcript.
- If a student is not listed on the roster, but is attending the class for college credit, please contact Nilvio Perez at perezn18@southernct.edu.