

Digital Signature Instructions

Students, faculty, and staff at Southern Connecticut State University may create a digital signature to sign and submit forms electronically.

PDF DIGITAL SIGNATURE CREATION

Step 1: Click on the signature block to sign digitally

STUDENT SIGNATURE:  **Date:** _____

Note: Students may create a digital ID using their SCSU email by clicking the signature block above, or the form may be accepted as an attachment from their SCSU email without a signature.

Step 2: Select the signature to use, enter your password, and save the signed document.

- Note: First-time users will be prompted to Configure Digital ID
- Create a New Digital ID
- Save to File
- Enter your personal information (this must be set up using your SCSU email)
- Create your password and Save

Create a self-signed Digital ID ✕

Enter the identity information to be used for creating the self-signed Digital ID.

Digital IDs that are self-signed by individuals do not provide the assurance that the identity information is valid. For this reason they may not be accepted in some use cases.

Name	<input type="text"/>
Organizational Unit	<input type="text"/>
Organization Name	<input type="text"/>
Email Address	<input type="text"/>
Country/Region	US - UNITED STATES ▼
Key Algorithm	2048-bit RSA ▼
Use Digital ID for	Digital Signatures ▼

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