# Midterm Grade Reporting: Early College

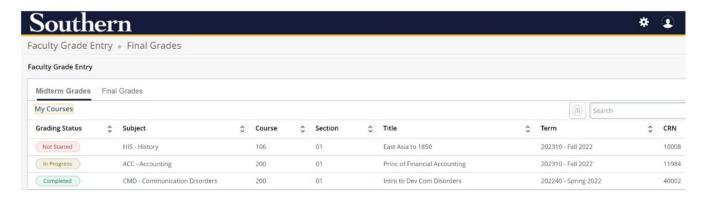
#### Overview

SCSU requires all Early College faculty to enter midterm grades for all students enrolled in your courses by the deadline listed on the <u>Early College calendar</u>. This is an important step to monitor academic progress, identify students who need additional support, or to discuss withdrawing from the early college course.

## **Open Grade Roster**

- Go to <a href="https://login.southernct.edu">https://login.southernct.edu</a>
- Select Banner Faculty/Advisor
- Select Faculty Grade Entry (Midterm)
- Select the Course

Note: Google Chrome is the recommended browser.



Tip: Sort by Grading Status or Term to see current courses.

### **Record Midterm Grades**

- Scroll down to view the course roster at the bottom of the page.
- Enter a midterm grade for each student listed.
- Save
- Once all grades are entered the Grading Status will show as Completed

## **Important**

Students enrolled in an early college course held at their high school, who are no longer interested in pursuing college credit for the course, may withdraw by submitting the <u>Early College Course Withdrawal form</u>. Withdrawn courses appear on the transcript with a 'W' grade, but do not impact the GPA.

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